

WALK-IN-INTERVIEW FOR ENGAGEMENT OF CONSULTANT (CIVIL)

Advt. No. : 6/2025

Date : 08.08.2025

Eligible retired professionals from Central Government/State Government/PSUs /Central or State Autonomous Bodies who have worked as Technical Officer (Civil) in the Pay Matrix Level – 12 (Rs.78,800-2,09,200/-) & above are invited to appear in the **Walk-in-Interview** to be held on **27.08.2025** for engagement of **one Consultant (Civil) purely on contract basis** at BITM, Kolkata. The engagement of Consultant will be on contractual basis for an initial period of six months which may be extended further as per the requirement of the Competent Authority of BITM & performance as well as medical fitness of the Consultant. The Competent Authority will have all the rights to select any one of the applicants as Consultant or cancel all or part of the advertisement/applications at its sole discretion. The decision of the Competent Authority will be final & binding and applicants will have no right to file any type of petition against the decision in any forum or/and in any Court of India.

1. Essential qualifications & experience :

(a) Qualification

3 years Diploma in Civil Engineering;

(b) Experience

Applicants should be a retired person from the post of Technical Officer who have worked in the Pay Matrix Level – 12 (Rs.78,800-2,09,200/-) and above with minimum 20 years' experience in the relevant discipline.

2. Scope of work :

To render consultancy services in repair and maintenance of buildings and installations and/or development of landscape and maintenance of science parks including all exhibits; preparation of estimates and tender papers, supervision of the construction/installation work, design work.

3. Age Limit

Upper age limit - **63 years of age as on 27.08.2025.**

4. Contract period :

Contract would be for an initial period of 06 (six) months which may be extended further subject to functional requirement of BITM, Kolkata and appraisal of the performance & medical fitness of the contract appointee.

5. Accommodation :

No accommodation facility or house rent will be provided by BITM.

6. Terms of payment:

A Consolidated remuneration will be fixed as per the guidelines of Ministry of Culture, Govt. of India issued from time to time for the retired employees of Govt. of India/NCSM. For other retired employees i.e. from State Governments/PSUs/Central or State Autonomous Bodies/Private Sectors the remuneration (fixed) would be as under:

For the Pay Matrix Level – 13/13A & its equivalent : Rs.55,000/- p.m.

For the Pay Matrix Level – 12 & its equivalent : Rs.50,000/- p.m.

7. Tax deduction at sources:-

The income tax or any other tax liable to be deducted, as per the prevailing rules, will be deducted at source before effecting the payment for which BITM, Kolkata will issue TDS certificate as applicable.

8. Guidelines for the candidates:

- Walk-in-Interview is scheduled to be held on 27.08.2025 at 11:00 am in the Conference Room of **Birla Industrial & Technological Museum, 19A, Gurusaday Road, Kolkata – 700 019**. Hence, the candidates are advised to report at the above venue by 9:30 a.m. Entry time duration will be from 9:30 a.m. to 10:45 a.m. on 27.08.2025.
- Gate closing time 10:45 a.m. sharp for facilitating verification of documents. Candidates who would reach the above mentioned venue after 11:00 a.m. for verification of documents shall not be entertained & also not be allowed to appear in the interview.
- Candidates are advised to make their arrangements for stay and travel accordingly. No TA/DA or other assistance will be provided by BITM, Kolkata for appearing in the Walk-in-Interview.
- Candidates are required to bring original testimonials along with self-attested photocopies of requisite certificates with regard to *qualifications, work experience, PPO, Date of Birth, Caste Certificate (if applicable)* & one coloured passport size photograph.
- Candidates are required to bring their Bio-data in the prescribed format, which may be downloaded from the official website of BITM www.bitm.gov.in>Notice>Recruitment duly filled in, which is also to be submitted on the date of interview.
- The cut-off date for determining age of candidate will be the date of Walk-in-Interview i.e. 27.08.2025.

9. NCSM has the right to cancel the whole or part of the advertisement and not to proceed in the matter for engagement of consultant, at any stage or to accept or reject any or all applications without giving any explanation, whatsoever.

10. Other terms & conditions of the engagement will be carried out as per Govt. of India guidelines and rules of NCSM/BITM, Kolkata.

बिड़ला औद्योगिक तथा प्रौद्योगिक संग्रहालय
Birla Industrial and Technological Museum
राष्ट्रीय विज्ञान संग्रहालय परिषद् की एक इकाई
A Unit of National Council of Science Museums
19ए, गुरुसदय रोड, कोलकाता
19A, Gurusaday Road, Kolkata – 700 019

Photo to be
affixed

APPLICATION FOR THE POSITION OF CONSULTANT (CIVIL) ON CONTRACT BASIS

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| 1. | Name (in CAPITAL letters) | |
| 2. | Father's Name | |
| 3. | (i) Present Residential Address | |
| | (ii) Permanent Address | |
| 4. | (i) Date of Birth (DD/MM/YYYY) | |
| | (ii) Age as on 27.08.2025 | |
| 5. | E-mail ID | |
| 6. | (i) Aadhar Number | |
| | (ii) PAN | |
| 7. | Contact Number [Mobile & Landline (if any)] | |
| 8. | (i) Whether worked in Govt. service/private job/freelance? Date of Entry into Govt. Service (if any) (ii) If Govt. service, whether Central Govt. or State Govt. or CPSU/SPSU or Autonomous Body | |
| 9. | Date of Retirement | |
| 10. | Technical Qualifications * | |
| 11. | Brief particulars of experience with Nature of work performed (Starting from last employment)* | |
| 12. | Additional Information, if any, in support of your suitability for the post* | |
| * please attach separate sheet, if required. | | |

Declaration: I (Name.....) hereby declare that information provided in this application are true to the best of my knowledge and belief. In case the information provided by me is found to be false or the material facts are concealed by me at any stage i.e. during processing of my applications or even after my joining the contractual position in the Council, my candidature will be cancelled and my engagement may be terminated, without assigning any reason thereof.

The supporting documents are attached herewith as Annexure.

Date.....

Candidate's signature.....

Place.....

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Name of the candidate in CAPITAL LETTER