

Ref. No. : BM-49(85)/L/RTI/2005
Dated: 27.05.2016.

(1158, 1159, 154)

Speed Post

To
Shri Pradipta Pal
Plot. M-3-47-Maruti Vihar
Raghunathpur, Barang
Bhubaneswar, Odisha
Pin. 754 005

जासी / Issued.....
अनुलग्नक / Enclosure.....
भेषक / Despatcher.....
दि. नंक / Date.....
D. Pal
31/05/16

Sub.:- Supply of information under Right to Information Act, 2005

Ref.:- Letter no. I-18015/3(RTIA)/779 dated 17.05.2016 received from the
Dy. Controller of Admin. & CPIO, National Council of Science Museums

Sir,

Birla Industrial & Technological Museum (BITM) is a constituent unit of National Council of Science Museums (NCSM) which is an autonomous organization under Ministry of Culture, Govt. of India. With reference to the said letter forwarding your on-line RTI application dated 01.05.2016, which has been received from the Ministry of Culture, Govt. of India, the information sought by you is furnished below in respect of BITM and its satellite units:-

- Query 1:** Information on new Circulars, Memos, Policies, programmes.....Hoisting of tri-colour flag at office building.
- Reply:** National tri-colour flag is not hoisted at office building of BITM and its units. Other queries are not of specific type.
- Query 2:** Booklet or Annual Report published by the office.
- Reply:** Annual Activity Report of BITM and its units for the year 2014-15 is sent herewith. Activity Report for 2015-16 is not yet published.
- Query 3:** Consolidated data, information of the number, percentage of vacancy position of staff, officers, Group A, B, C, D, employees of the office in the year 2016 till date.
- Reply:** Vacancy positions of BITM and its units as on 31st March, 2016 are as follows:-
Under Group B – 02 and under Group C – 04, out of the total strength of 207. Percentage of vacancy is 2.9%.
- Query 4:** Consolidated data information of the number women, Muslim and handicap Dibyang and bachelor employees working in the office in the year 2016 till date.
- Reply:** Information on BITM and its units, as on date, are as follows:-
a) Women – 6
b) Muslim – 4
c) Handicapped – 5
d) Bachelor – 15
- Query 5:** Consolidated data, information or percentage of the total number of employees who are benefited by the reservation policy of Govt. of India in the office in the year 2016 till date.
- Reply:** Information on BITM and its units, as on date, are as follows:-
a) SC – 43 (Including Ex-Servicemen – 3)
b) ST – 13
c) OBC – 33 (Including PWD - 01)
d) PWD – 05
e) Ex-Serviceman – 04

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- Query 6:** Information about the comprehensive health scheme policy provided by the office for the welfare of staff and employees working.
- Reply:** No comprehensive health scheme policy is available for the employees. However, indoor medical treatment facilities are available for the employees and their dependent family members. A limited amount is reimbursed towards expenditure incurred for minor health problems (for outdoor treatment).
- Query 7:** Detail information about cleanliness drive, plantation drive, water conservation drive, anti-corruption drive and good governance drive undertaken since January, 2015 till date.
- Reply:** BITM and its units, being Museum/Centre for public visitors, entire campus, specially the galleries, toilets and all visitors' areas are daily cleaned thoroughly. Also, periodical special cleaning drive is undertaken. Regarding anti-corruption drive, the Controller of Administration who also functions as Vigilance Officer, discharges his duties in accordance with the Vigilance guidelines.
- Query 8:** Information of the official working hours, duty hours of the staff, employees, officers
- Reply:** The normal working hours of the staff members and officers of BITM is 10:00 a.m. to 5:30 p.m. For the satellite units, the timings for operating the Centre varies depending upon the local requirements of the visitors.

In case you are not satisfied with this reply, you may prefer an appeal before the first Appellate Authority, whose particulars are given below:-

Shri C. K. Das
Secretary
National Council of Science Museums
Ministry of Culture, Govt. of India
33, Block - GN, Sector - V
Bidhan Nagar, Salt Lake City
Kolkata - 700 091.

Yours faithfully,
sd/-
(Swapan Datta)
Controller of Administration
&
Public Information Officer

Encl.:- As stated above.

Copy to:-

1. Shri A. N. Mishra
Under Secretary to the Govt. of India
Ministry of Culture, Govt. of India
Shastri Bhawan, New Delhi - 110 115
2. Shri Sasti Ghosal
Deputy Controller of Administration & CPIO
National Council of Science Museums
33, Block - GN, Sector - V, Bidhan Nagar
Kolkata - 700 091


27/5/16

Controller of Administration